

MINUTES OF MEETING

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 5:30 o'clock P.M. on December 5, 2017 in the Council Chambers at the Municipal Building in West Point, Nebraska.

Present were: Mayor Johnson; Councilmembers: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Absent: None.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the north wall in the Council Chambers for public information. The Pledge of Allegiance was then recited.

The Council then considered the following consent agenda:

1. City appointed volunteer boards and commissions:
 - a. Parks and Recreation Board: reappointment of Allan Kreikemeier and Dave Wimmer (3 year terms).
 - b. Housing Rehabilitation Board: reappointment of Dave Knievel (5 year term).
2. Approval of minutes of previous meeting.
3. Treasurer's report.
4. Claims.
5. Authorize Annual Employee Holiday Bonus (\$75.00).
6. Accept the resignation of Kurt Hansen from West Point Volunteer Fire Dept.

Swenson requested that item number 5 be considered separately. It was then moved by Swenson and seconded by Schlecht to approve the consent agenda except for item number 5. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion carried.

The Council then discussed item number 5 being the annual employee holiday bonus. Swenson made a motion to increase the annual employee holiday bonus to \$100.00 which motion was seconded by Ell. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion carried.

<u>CLAIMS</u>		
Payroll		143,723.68

Western Area Power Administration	Power	10,088.19
PetroMart	Service	1,518.18
Hugo Plumbing & Heating	Serv/Supplies	935.70
Elkhorn Paving Construction Co.	Neligh Park Project	123,953.40
Elkhorn Paving Construction Co.	Trails Project	68,706.30
City of West Point Payroll Tax Fund	Employer FICA	5,525.29
First National Bank Fremont	Retirement Contributions	3,209.15
Central Valley Ag	Service	170.61
Sapp Bros.	Service	1,234.38
Wagner Tire	Service	3,384.61
Nebraska Dept of Revenue	Sales Tax	31,207.98
Madison National Life	Life Ins.	194.46
Constellation NewEnergy	Service	202.50
City of West Point Payroll Tax Fund	Employer FICA	5,664.71
First National Bank Fremont	Retirement Contributions	3,222.25
United Healthcare	Health Ins.	42,468.24
MEAN/NMPP	Power	312,206.53
Companion Life	Life Ins.	266.55
Auto Value Parts	Supplies	1,969.52
Barco Municipal Products	Supplies	824.17
Black Hills Energy	Service	1,754.30
Bomgaars Supply	Supplies	6,032.88
Cardmember Service	Service	972.71
Century Link	Service	1,007.02
Core & Main	Serv/Supplies	1,991.55
Cuming County Clerk	Ec Dev Fee	5,000.00
Cuming County Public Power	Wheeling Service	5,630.10
Danko Emergency Equipment	Supplies	316.95
Dugan Business Forms	Supplies	265.32
Dutton Lainson Co.	Serv/Supplies	22,536.30
EMS Billing Service	Prof Service	523.84
Engelhardt TV	Serv/Supplies	453.90
The Farner Co.	Supplies	167.90
Floor Maintenance	Supplies	1,708.51
Franciscan Care Service	Meal Service	2,987.75
Gale/CENGAGE Learning	Books	674.87
Gall's Inc.	Supplies	873.32
Gerhold Concrete Co.	Service	181.26
L. P. Gill Inc.	Tipping Fee	11,136.32
Gill Hauling	Hauling Fee	4,390.32
Graybeal's Food	Supplies	106.14
Hasler Total Funds	Postage	600.00
Hawkins Inc.	Supplies	268.00
Hladky Fire & Safety	Service	724.00

Ingram	Books	1,168.56
Jackson Services Inc.	Uniform Service	1,023.87
John A Stahl Library	Cash Adv	58.66
Kriz Davis Co.	Supplies	2,993.10
League of Nebraska Municipalities	NCMA Membership	507.18
Leisure Lawn Care	Service	805.97
Leslie's Poolmart Inc.	Supplies	2,078.76
Logemann Auto Parts	Supplies	70.82
Mahaska	Supplies	463.81
Mail Finance	Service	282.00
Matheson Tri-Gas	Supplies	153.68
Micromarketing LLC	Books	293.45
Midwest Labs	Service	128.58
Midwest Tape	Supplies	123.66
Nebraska Public Power District	Service	67.50
OfficeNet	Supplies	107.74
Office Systems Co.	Service	700.13
One Call Concepts	Service	52.17
Presto X	Service	168.04
Quality Printing	Supplies	144.83
S & W Welding	Supplies	741.10
Schmader Electric	Service	180.00
Seals and Service Inc.	Service	85.00
Skywave Wireless	Service	227.00
Smidt's Sanitation	Service	177.00
Special Roads Fund	Mechanic Chgs	156.30
Stalp Gravel	Serv/Supplies	8,220.75
NE Public Health Environmental Lab	Service	131.00
USA Blue Book	Supplies	294.95
Verizon Business	Service	73.52
Verizon Wireless	Service	293.13
Vrbicky Computer Service	Service	107.50
West Point Home Center	Supplies	143.86
West Point Library Foundation	Cash Adv	1,609.26
WPLW	Service	30,802.02
WPLW Operating Fund	Cash Adv	2,585.17
West Point News	Publication Costs	245.47
West Point Rescue	Cash Adv/Ambl	1,159.43
West Point True Value	Supplies	988.17
Woerner's Garbage Service	Service	230.00
Mark Benne	Travel Expense	141.15
Center Point Large Print	Books	59.98
Creative Notions	Service	25.00
Creative Xpressions	Service	19.80

Curtis 1000	Supplies	647.70
Demco	Supplies	1,376.25
Electronic Contracting Co.	Serv/Supplies	24,100.00
Elite Computers	Service	120.00
Elm USA	Supplies	89.00
Gerald Asplin	Service	160.00
Heiman Fire Equipment	Supplies	436.60
J.A. King	Supplies	1,238.34
Jack's Uniforms & Equipment	Uniform Service	131.89
Jensen Plumbing & Heating	Service	1,604.39
Marlene Johnson	Travel Expense	88.81
Jeff McGill	Training	720.95
Midwest Radar	Service	80.00
MS Construction	Service	1,225.00
NACO	Conference Booth	410.00
Norfolk Daily News	Service	60.00
North American Truck	Service	520.29
Northeast Instant Rain	Service	80.00
OCLC, Inc.	Service	41.67
Overdrive, Inc.	Service	19.18
Peterson Body & Paint	Service	110.00
Pronunciator	Supplies	400.00
RepcO Marketing	Supplies	44.25
Stan Houston	Supplies	3,240.00
Utility Equipment Co.	Supplies	98.46
WT Cox Information	Subscriptions	1,698.51

Election of council president was then held. Paus nominated Councilmember Schlecht. Moved by Ell, seconded by Swenson, that the nominations cease and that Councilmember Schlecht be elected Council President. Voting Yea: Paus, Ell, Swenson, Hugo, and Black. Nay: None. Abstaining: Schlecht. Motion carried. The Mayor declared Councilmember Schlecht to be the Council President.

The Mayor announced her appointments to the standing committees as follows:

ADMINISTRATIVE:

*Bruce Schlecht
Roger Paus
Tom Swenson

PUBLIC HEALTH & SAFETY:

*Tom Swenson

Jerry Hugo
Debra Ell

UTILITIES:

*Jerry Hugo
Roger Paus
Tom Swenson

PUBLIC WORKS:

*Tom Black
Debra Ell
Bruce Schlecht

RECREATION AND CULTURAL:

*Roger Paus
Tom Black
Bruce Schlecht

COMMUNITY DEVELOPMENT:

*Debra Ell
Jerry Hugo
Tom Black
(*Chairman)

Moved by Schlecht, seconded by Paus, to approve said appointments. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion carried.

Moved by Swenson, seconded by Hugo, to approve the designation of Charter West Bank, F & M Bank, and Wells Fargo Bank as the official depositories of the City. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo and Black. Nay: None. Motion carried.

Moved by Ell, seconded by Black, to approve the designation of West Point News as the official newspaper of the City. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion carried.

The Mayor then announced her appointments of the statutory city officers as follows:

City Clerk	Mary Kempf
City Treasurer	Ralph Luebbert
City Physicians	Dinklage Medical Clinic
Consulting Attorney	Wendy Ridder
City Street Superintendent	John A. Zwingman
Chief of Police	Mike Fisher
Police Officers	John Adams
	Edward Craig
	Kevin Kaup

Fire Chief	Chad Miller
Assistant Fire Chiefs	Brett Vance
	Tom Stratman
	Jeff McGill
	Maurice Norton
Rescue Squad Officers:	
President	Brian Priestly
Vice-President	Pat Ellis
Secretary	Kelly Hansen
Treasurer	Drew Wimer

Moved by Swenson, seconded by Hugo to approve said appointments. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion carried.

Rick Wimer with Inspro Insurance reviewed with the Council the City's general insurance coverage/premium. Moved by Swenson and seconded by Black, to continue the City's general property and casualty insurance coverage with Employers Mutual Casualty Insurance Companies for one year. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion carried.

The Council then considered a request from DCABJ-R, Inc. (Don Roeber, President) for the subdivision of real property concerning a duplex located at 107 and 109 Meadow Lane. The Planning Commission considered this matter and was forwarding a favorable recommendation. Swenson introduced the following resolution and moved its adoption:

WHEREAS, DCABJ-R, Inc., a Nebraska corporation, owns the following described real estate:

Lot 17, Bracht Family Subdivision, located in Addition "J" to the City of West Point, Cuming County, Nebraska,

and,

WHEREAS, said DCABJ-R, Inc., a Nebraska corporation, desires to subdivide said real estate into two tracts, and the conveyance of said tracts will subdivide land within the corporate limits of the City of West Point, Cuming County, Nebraska.

NOW THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council of the City of West Point, Nebraska that the subdivision of said property be and the same is hereby approved.

Schlecht seconded the motion. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black.

Nay: None. Motion carried and said resolution adopted.

The Council then considered the conveyance and subdivision of a portion of Lot 1, Block 14, Coburn's Addition to the City of West Point pursuant to a Stipulation entered by the District Court of Cuming County, Nebraska. Hugo introduced the following resolution and moved its adoption:

WHEREAS, Pursuant to a Stipulation regarding the resolution of a Complaint for Adverse Possession, Gerald Jahnke and Luella Jahnke, husband and wife, as Grantor, executed a Quitclaim Deed in favor of Peter J. Nuccio and Donna D. Nuccio, husband and wife, as Grantee, conveying the following described real estate:

The South 1.8 feet of Lot 1, Block 14, Coburn's Addition to the City of West Point, Cuming County, Nebraska,

WHEREAS, said conveyance will result in the subdivision of an existing tract of real estate within the corporate limits of the City of West Point, Cuming County, Nebraska.

NOW, THEREFORE, it is hereby resolved by the Mayor and the City Council of West Point, Nebraska, that the conveyance and subdivision of the real estate as above described be and the same hereby is approved in accord with Section 19-916 and 19-919 R.R.S. 1943, as amended. No other approval, knowledge or permission is intended or implied.

Black seconded the motion. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black.

Nay: None. Motion carried and said resolution adopted.

At the September 27, 2017 meeting, the Council heard a presentation from Rich Andrysik with Nebraska Municipal Power Pool on renewable distributed generation and stated the City needed to have a policy in place to deal with people putting in renewable energy such as solar panels and that state statutes require municipalities do net metering. The City Administrator presented the Council with such a policy. Following discussion, Schlecht introduced the following resolution and moved its adoption:

WHEREAS, the Municipal Energy Agency of Nebraska (MEAN) recommends adoption of an interconnection policy for renewable energy resources; and

WHEREAS, the City of West Point has determined such interconnection policy as recommended and provided by MEAN is in the best interests of the West Point electric utility and the citizens of West Point.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL

OF WEST POINT, NEBRASKA, that effective December 5, 2017, the City of West Point does hereby adopt the Policy and Guidelines for Interconnection for Parallel Installation and Operation of Small (25 kW-DC or less) and Large (greater than 25 kW-DC) Customer-Owned Renewable Electric Generating Facilities.

Black seconded the motion. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black.

Nay: None. Motion carried and said resolution adopted.

Also in regard to net metering, the Council needs to establish a rate for excess energy from renewal energy resources. The City Administrator presented those rates as suggested by the Municipal Energy Agency of Nebraska. Schlecht introduced the following resolution and moved its adoption:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WEST POINT, NEBRASKA, ESTABLISHING A RATE FOR EXCESS ENERGY FROM RENEWABLE ENERGY RESOURCES WITHIN THE CITY'S ELECTRIC SERVICE AREA PURSUANT TO SECTION 6-501 OF THE MUNICIPAL CODE; PROVIDING FOR TERMS AND CONDITIONS FOR NET METERING APPLICATIONS; AND REPEALING ALL ORDINANCES AND RESOLUTIONS IN CONFLICT WITH THIS RESOLUTION.

Ell seconded the motion. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay:

None. Motion carried and said resolution adopted.

The City Pound Contract with Nebraska Veterinary Services had not been received yet so the matter was tabled until the next meeting.

The Council then reviewed proposed amendments to the West Point's Community Development Block Grant (CDBG) Revolving Loan Fund guidelines. The City has guidelines for the Revolving Loan Fund which were approved July 2, 2013. The Nebraska Department of Economic Development is recommending that some minor changes be made to update the guidelines to allow as much flexibility as possible within the CDBG rules. The amendments were drafted by Northeast Nebraska Economic Development District, who administers the program for the City. It was moved by Black and seconded by Schlecht to approve the amendments to the City's CDBG Revolving Loan Fund guidelines as recommended by the Department of Economic Development and Northeast Nebraska Economic Development District. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion

carried.

The Mayor then announced her appointment of City Administrator, Tom Goulette, as the City's representative on the Cuming County Economic Development Board for a one year term. Moved by Ell, seconded by Schlecht, to approve said appointment. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion carried.

Motion made by Swenson and seconded by Schlecht that additional assets to be pledged by F&M Bank and Wells Fargo Bank as security for all deposits and accretions thereto of the City in said banks be approved. Voting Yea: Paus, Ell, Swenson, Schlecht, Hugo, and Black. Nay: None. Motion carried.

Moved by Ell, seconded by Paus, to approve the following applications for Special Designated Liquor Permits under the Nebraska Liquor Control Act:

- (a) Lincoln Street Market for the GACC Booster Club 125 Dinner on January 22, 2018.
- (b) Roadhouse Lounge for the Ducks Unlimited Fundraiser on January 26, 2018.

Voting Yea: Paus, Ell, Swenson, Schlecht, and Hugo. Nay: Black. Motion carried.

Moved by Schlecht, seconded by Swenson, to adjourn at 6:29 P.M. Carried.

Mary Kempf, MMC
City Clerk