

## MINUTES OF MEETING

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 5:30 PM on December 5, 2023 in the Council Chambers at the Municipal Building, 444 S. Main Street, West Point, Nebraska.

Present were: Mayor Bruce A. Schlecht; Councilmembers: Shea Stokely, Ryan Penrose, Tom Swenson, Mark Buse, Jerry Hugo, and Rusty Smith. Absent: None.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the north wall in the Council Chambers for public information. The Pledge of Allegiance was then recited.

Moved by Swenson, seconded by Smith, to approve the following consent agenda:

1. City appointed boards and commissions -- Parks and Recreation Board: reappointment of Allan Kreikemeier, Dave Wimmer and Terry Doggett (3 year terms); and Housing Rehabilitation Board: reappointment of Rusty Smith (5 year term); Cuming County Economic Development: reappointment of Rusty Smith; City Representative for Chamber Board: Bruce Schlecht (3 year).
2. Fire & rescue departments – accept membership of Ubiel Mendoza to the West Point Fire Department.
3. Approval of minutes of previous meeting.
4. Treasurer's report.
5. Claims.

Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

CLAIMS		
	PAYROLL	312,218.34
CITY PAYROLL TAX FUND	EMPLOYER FICA	8,024.93
ASCENSUS	RETIRE CONTRIB	4,144.01
PETROMART	FUEL	1,396.47
WAGNER TIRE & REPAIR	FUEL	600.22
SAPP BROS	FUEL	2,612.55
WAPA	ELEC POWER	10,446.86
CVA	POLICE FUEL	1,494.89
AQUATIC DESIGN CONSULTANTS	POOL PROJECT-ENGINEER	4,266.75
HUGO PLUMBING & HEATING	REP/MAINT SERVICE	12,827.34
CHRISTIANSEN CONSTRUCTION	POOL PROJECT PAYMENT #13	806,988.14
CONTINENTAL WESTERN GROUP	INS PREMIUM	1,585.00
MEAN	ELEC POWER	289,224.23

CITY PAYROLL TAX FUND	ADMIN FICA	7,825.31
ASCENSUS	RETIRE CONTRIB	4,257.08
NE DEPT OF REVENUE	SALES TAX	35,987.52
NE DEPT OF REVENUE	PARK SALES TAX	153.21
NE DEPT OF REVENUE	NIELSEN SALES TAX	89.57
GRAYBEAL'S FOOD	LB840 EC DEV GRANT/LOAN	45,000.00
DOESCHER DOOR SERVICES	THEATRE PROJECT	4,380.00
CITY PAYROLL TAX FUND	EMPLOYER FICA	8,576.26
ASCENSUS	RETIRE CONTRIB	4,674.04
BCBS OF NEBRASKA	HEALTH INS	44,974.41
AQUATIC DESIGN CONSULTANTS	POOL PROJECT-ENGINEER	4,266.75
ARNOLD MOTOR SUPPLY	EQUIP REP/MAINT	450.25
BARCO MUNICIPAL PRODUCTS	STREET SUPPLIES	1,362.48
BLACK HILLS ENERGY	GAS SERVICE	1,150.47
BOMGAARS SUPPLY	SUPPLIES	482.02
BORDER STATES INDUSTRIES	SUPPLIES	4,711.45
BOUND TREE MEDICAL	RESCUE SUPPLIES	1,296.24
ELAN FINANCIAL SERVICES	ADMIN TRAINING/TRAVEL	1,885.47
CENTURY LINK	PHONE SERVICE	1,227.37
CONSTELLATION NEWENERGY	GAS SERVICE	552.37
CORE HEALTH CLUB	POLICE TRAINING	234.00
CREATIVE XPRESSIONS	COMM CNTR UNIFORM	16.95
CCPPD	ELEC WHEELING	5,727.12
DANKO EMERGENCY EQUIP	FIRE REPAIR	240.24
DINSLAGE SMALL ENGINE	EQUIP REP	218.66
DUTTON LAINSON	ST LIGHTS	766.10
ELITE COMPUTERS	POLICE OFFICE SUPPLIES	165.00
GALE/CENGAGE LEARNING	LIBRARY BOOKS	294.86
GALL'S INC	POLICE UNIFORMS	838.93
GERHOLD CONCRETE	CONTRACT SERVICE	1,369.63
L. P. GILL	SAN TIPPING FEE	9,589.32
GRAYBEAL'S FOOD	SUPPLIES	119.76
gWorks	LICENSE FEE/SUPPORT	3,794.41
HAWKINS	WTR TRMT SUPPLIES	1,601.96
HEIMAN	FIRE OPER SUPPLIES	48.87
HLADKY FIRE & SAFETY	EQUIP REP/MAINT	1,345.00
HD SUPPLY	SUPPLIES	1,656.29
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	872.51
JEO CONSULTING GROUP	PROF SERV-GENERATOR	4,740.00
JACKSON SERVICES	UNIFORMS/SUPPLIES	1,373.06
JOHN A. STAHL LIBRARY	LIBRARY POSTAGE	207.43

LEISURE LAWN CARE	SERVICE	9,096.87
LOFFLER COMPANIES	MAINT AGREEMENT	1,552.47
LOGEMANN AUTO	REPAIR/MAINT SUPPLIES	393.95
MAHASKA	COMM CNTR CONC SUPPLIES	498.93
MICROMARKETING	LIBRARY AUDIO/BOOKS	559.25
MIDWEST LABORATORIES	LAB SERVICE	431.55
MIDWEST TAPE	LIBRARY SUPPLIES	172.17
MUNICIPAL SUPPLY	WTR DIST REP/SUPP	254.06
NE LIBRARY COMMISSION	LIBRARY SUBSCRIPTION	1,276.94
NE PUBLIC HEALTH	WTR LAB SERVICES	387.00
NE VET SERVICES	POLICE SERVICE	630.63
NEBUDA HAULING	SLUDGE HAULING	32,253.13
ONE CALL CONCEPTS	SERVICE	74.53
ONE OFFICE SOLUTION	SUPPLIES	358.82
CASH	REIMBURSEMENTS	65.58
PRESTO X	SERVICE	161.23
QUADIENT FINANCE USA	OFFICE SUPPLIES	21.85
QUICK MED CLAIMS	RESCUE SERVICE	41.21
RCU	SAN REPAIR	142.50
HEREFORD WORKS	EQUIP REP/MAINT	385.14
ST JOSEPH'S HILLSIDE VILLA	SR CNTR MEALS	7,144.50
SKYWAVE WIRELESS	SERVICE	211.30
SPECIAL ROADS FUND	EQUIP REP/MAINT	374.82
STALP GRAVEL	STREET SUPPLIES	4,230.86
HD SUPPLY	SUPPLIES	78.67
VERIZON BUSINESS	PHONE SERVICE	70.27
VERIZON WIRELESS	CELL PHONE SERVICE	304.72
VERIZON WIRELESS	CELL PHONE SERVICE	524.88
WELCH LAW FIRM	PROF SERVICE	988.75
WESCO RECEIVABLES CORP	REP SUPPLIES	3,492.35
WP LIBRARY FOUNDATION	CASH ADV/OPER SUPPLIES	195.51
WPLW	UTILITIES	28,766.66
WPLW	POSTAGE/PETTY CASH	826.14
WP News	PUBLICATION	40.90
WP Rescue	AMBULANCE CHARGES	1,400.00
WP TRUE VALUE	SUPPLIES	2,274.26
WOERNER'S GARBAGE SERVICE	SERVICE	267.00
ZOLL DATA SYSTEMS	RESCUE-PROF SERVICES/BILLING	12,944.98
4S SERVICE & REPAIR	STREET REP	1,646.00
MARK BENNE	REIMBURSEMENT-TRAILER PICKUP	103.07
BITTER'S CRITTERS	MT HOPE-SCHLECHT MEMORIAL	540.08

BLACKSTRAP	STREET SUPPLY/SALT	1,880.20
COLE PAPERS	COMM CNTR SCRUBBER SUPPLIES	209.87
CREDIT BUREAU SERVICES	ELEC SERVICE	50.00
CUMMINS SALES & SERVICE	CONTRACTED SERVICES	8,408.32
EMC INS	SR CNTR INSURANCE	7,832.00
FRANCISCAN HEALTHCARE	SR CNTR ARPA SUPPLIES	168.55
HANEL OIL	PWR PLANT ENGINE OIL	7,920.07
HYDRAULIC EQUIP SERVICE	ELEC DIST REP/SERVICE	4,361.82
HYDRO OPTIMIZATION & AUTOMATIO	WTR TRMT SERVICE	750.00
JACK'S UNIFORMS & EQUIP	SUPPLIES	231.00
ANGELA KIENBAUM	LIBRARY SERVICE	98.25
LEWIS AG CO	APPRAISAL	800.00
MACQUEEN EQUIP	SUPPLIES	1,562.50
MAVERICK	TRAILER REP	1,077.27
MELLEN & ASSOCIATES	SWR EQUIP REP/MAINT	3,751.00
MJ FLOORS	T5 EXTRACTOR	1,250.00
NORFOLK AREA SHOPPER	POLICE AD	222.10
NORFOLK DAILY NEWS	FIRE - AD	70.00
QUADIENT LEASING	SERVICE	441.09
SIOUX SALES CO	POLICE-FIREARMS	9,345.00
SUNBELT SOLOMON SERVICES	ELEC TRANSFORMER	34,280.00
T & R ELECTRIC	ELEC TRANSFORMERS	6,621.16
THE WALLING CO	EQUIP REP/MAINT	6,786.28
TMS PRODUCTION INTEGRATION	COMM CNTR DRAPES/EQUIP	2,287.15
TRUCK EQUIPMENT	ELEC DIST REP/MAINT	1,027.97

A reorganizational meeting of the Mayor and Council of the City of West Point, Nebraska was held at the Municipal Building in said City. Present were: Mayor Schlecht; Councilmembers: Councilmember Stokely, Councilmember Penrose, Councilmember Swenson, Councilmember Buse, Councilmember Hugo, and Councilmember Smith.

Election of council president was held. Swenson nominated Councilmember Hugo. Moved by Stokely and seconded by Smith, that the nominations cease and that Councilmember Hugo be elected Council President. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried. The Mayor declared Councilmember Hugo to be the Council President.

The Mayor announced his appointments to the standing committees as follows:

**ADMINISTRATIVE:**

*Jerry Hugo	Personnel Administration
Rusty Smith	Budget, Finance and Audit
Tom Swenson	Administrative Services

**PUBLIC HEALTH & SAFETY:**

*Tom Swenson	Police Services
Jerry Hugo	Fire and Rescue
Shea Stokely	Code Enforcement

**UTILITIES:**

*Mark Buse	Electric Plant and Distribution System
Rusty Smith	Water Treatment, Supply & Distribution
Jerry Hugo	Wastewater Treatment and San Sewer System; Franchises: Cable TV, Nat Gas & Telephone

**PUBLIC WORKS:**

*Shea Stokely	Streets, Alleys, Sidewalks and Parking
Ryan Penrose	Stormwater Drainage and Flood Control
Mark Buse	Sanitation and Solid Waste Disposal

**RECREATION AND CULTURAL:**

*Ryan Penrose	Parks and Recreation
Shea Stokely	Auditorium/Theater and Library
Tom Swenson	Senior Citizens

**COMMUNITY DEVELOPMENT:**

*Rusty Smith	Planning and Zoning
Mark Buse	Annexation, Subdivision & Housing Dev.
Ryan Penrose	Economic and Industrial Development

\*Chairman

Moved by Smith, seconded by Hugo, to approve said appointments. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Swenson, seconded by Buse, to approve the designation of Charter West Bank and F&M Bank as the official depositories of the City. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Buse, seconded by Swenson, to approve the designation of West Point News as the official newspaper of the City. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

The Mayor then announced the following appointments of the statutory city officers to be effective January 1, 2024:

City Clerk	Debbie Yosten
City Treasurer	Katherine Peterson
City Physicians	Franciscan Healthcare
Consulting Attorney	Welch Law Firm
City Street Superintendent	John A. Zwingman
Chief of Police	John Adams
Police Officers	Kevin Kaup
	Tom Morrison
	Austin Peatrowsky
	Miguel Pena
	Brett Vance
	Jedzia Radke
Fire Chief	Tom Stratman
Assistant Fire Chiefs	Maurice Norton
	Chris Schueth
Rescue Squad Officers:	
President	Rick Wimer
Vice-President	Drew Wimer
Secretary	Kelly Hansen
Treasurer	Brandon Biggs

Moved by Swenson, seconded by Smith, to approve said appointments. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried. Chief of Police, John Adams, then introduced newly hired female officer, Jedzia Radke.

The City administrator then explained the two bids received in regard to the construction of the Canoe Launch Pad. The first one from Pruss Excavation in the amount of \$113,896 with an anticipated start date of April 30 2024 and a completion date of June 30 2024. The second bid was from Sawyer Construction Company in the amount of \$159,059 with the start date of April 1 2024 and a completion date of July 1 2024. The engineers original estimate was \$120,000. John with ACES did go through the tab sheets and they are recommending to award to Pruss Excavation in the amount of \$113,896. The City Administrator also mentioned that the NRD approved a \$30,000 grant for this project as well and we are well under the \$130,000 budget. Smith introduced a resolution that the bid for the Canoe Launch Pad by Pruss Excavation for \$113,896 is the lowest and best bid received; and that the Mayor and City Clerk are authorized to

execute such contract documents as may be necessary to complete the award of the contract and to order the commencement of the work. Buse seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo and Smith. Nay: None. Motion carried and said resolution adopted.

Rick Wimer of Inspro Insurance reviewed with the Council the City's general insurance coverage/premium with Employers Mutual Casualty Insurance Companies. It was stated that the property values have increased slightly. It was moved by Smith and seconded by Stokely, to continue the City's insurance coverage with Employers Mutual Casualty Insurance Companies. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Next the Council considered a request from S2 Mitch Sawyer for the subdivision of a tract of land located in West Point Industrial Tract North, an Addition to the City of West Point, in Cuming County, Nebraska. The City Administrator advised that the Planning Commission had considered the matter and was forwarding a favorable recommendation. Smith introduced the following resolution and moved its adoption:

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WEST POINT, NEBRASKA TO APPROVE THE SUBDIVISION OF REAL ESTATE LOCATED WITHIN THE CITY OF WEST POINT, CUMING COUNTY, NEBRASKA.

Stokely seconded the motion. Voting Yea: Stokely, Penrose, Buse, Hugo, and Smith. Nay: Swenson. Motion carried and said resolution adopted.

The City Administrator then proceeded to report, on behalf of the Economic Development Committee, the following LB 840 Economic Development applications:

1. BRIX Salon LLC requesting \$15,000.00 to clean up the store front. The Committee recommended a \$15,000.00 grant with a five-year term.
2. ASWS Properties requesting \$93,000.00 to construct a new facility. The Committee recommended \$45,000.00 with a \$22,500.00 grant and a \$22,500.00 loan with a five-year term.

It was moved by Hugo and seconded by Smith to approve the recommendations of the Economic Development Committee for the above loan and grant from the LB 840 Economic Development Funds as presented. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo and Smith. Nay: None. Motion carried.

The Council then considered the Annual Maintenance Agreement between the Nebraska Department of Transportation and the City relating to the responsibilities/maintenance of the highways within the municipality. There was a change in the lane miles being 4.16 lane miles or the cost per lane mile being \$1,545.00. Moved by Buse and seconded by Stokely to approve the Annual Maintenance Agreement for the period of January 1, 2024 to December 31, 2024. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Stokely and seconded by Smith to approve the City's agreement with Nebraska Veterinary Services for city pound services. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Smith and seconded by Swenson to approve a \$125 Holiday Bonus for City employees. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

City Administrator requested the February council meeting be moved to Thursday, February 1st. Moved by Stokely, seconded by Smith, to move February council meeting to February 1st. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Smith seconded by Buse, to approve the claim of Hugo Plumbing & Heating for services and supplies in the amount of \$4,497.66. Voting Yea: Stokely, Penrose, Swenson, Buse, and Smith. Nay: None. Abstaining: Hugo. Motion carried.



Moved by Swenson, seconded by Stokely, to approve the following applications for Special Designated Liquor Permits:

- (a) Assumption of the Blessed Virgin Mary-St. Mary's Church for a Cornhole Tournament on January 5, 2024.
- (b) Roadhouse Lounge for the 2-I Conference on January 24, 2024.
- (c) Roadhouse Lounge for Ducks Unlimited Banquet on January 26, 2024.

Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Buse introduced the resolution to approve Application/Payment No. 14 in the amount of \$321,917.23 to Christiansen Construction Company for the West Point Aquatic Center Project and authorize payment. Smith seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo and Smith. Nay: None. Motion carried and said resolution adopted.

Moved by Smith, seconded by Swenson, to adjourn at 5:56 P.M. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.