

MINUTES OF MEETING
(corrected)

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 7:00 o'clock P.M. on October 1, 2019 in the Council Chambers at the Municipal Building in West Point, Nebraska.

Present were: Mayor Schlecht; Councilmembers: Stokely, Penrose, Swenson, Hugo, and Smith. Absent: Buse.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the north wall in the Council Chambers for public information. The Pledge of Allegiance was then recited.

Moved by Swenson, seconded by Hugo, to approve the following consent agenda:

1. City appointed volunteer boards and commissions – LB 840 Economic Development Citizen Advisory Review Committee: reappointment of Brian Reimers and Chad Eisenmenger (4 year terms).
2. Fire & rescue departments – accept the resignation of Jose Ramon Osuna from the Wes Point Fire Department.
3. Approval of minutes of previous meeting.
4. Treasurer's report.
5. Claims.

Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried.

CLAIMS		
Payroll		162,092.09
Sandry Fire Supply	Supplies	254.36
Patty Schinstock	Travel Expense	81.20
Tendaire Industries	Service	26.10
Vessco, Inc.	Supplies	2,065.62
Woerman Construction	Service/Hail Repair	36,574.00
Hugo Plumbing & Heating	Serv/Supplies	5,883.68
PetroMart	Service	61.77
A & R Construction Co.	Pathways Project	145,264.37
Western Area Power Administration	Power	12,387.69
Gifts of Faith (Marilyn Parr)	Grant	35,000.00
Black Hills Energy	Service	73.73

NE Dept of Revenue	Sales Tax	133.77
City of West Point Payroll Tax Fund	Employer FICA	5,981.30
First National Bank Fremont	Retirement Contributions	3,580.89
Central Valley Ag	Service	335.96
Sapp Bros.	Service	1,326.81
Wagner Tire & Repair	Service	763.60
West Point Travel Plaza	Service	2,708.73
NE Dept of Revenue	Sales Tax	38,375.04
Western Area Power Administration	Power	13,099.35
MEAN/NMPP	Power	335,363.46
Madison National Life Ins.	Life Ins.	189.62
City of West Point Payroll Tax Fund	Employer FICA	6,593.48
First National Bank Fremont	Retirement Contributions	3,534.82
United Healthcare	Health Ins.	53,147.47
Companion Life	Life Ins.	266.55
Advanced Consulting Engineering	Service	2,480.00
Auto Value Parts	Supplies	1,835.98
Black Hills Energy	Service	142.65
Bomgaars Supply	Supplies	901.57
Border States	Supplies	1,005.18
Bound Tree Medical	Supplies	137.85
Cardmember Service	Service	119.46
Century Link	Service	1,014.94
Constellation NewEnergy	Service	648.11
Core & Main	Meters	5,412.06
Cuming County Rural Water	Service	128.00
Cuming County Public Power	Wheeling Service	5,756.03
Dinslage Small Engine	Supplies	23.05
EMS Billing Service	Prof Services	664.60
Engelhardt TV	Pagers/Service	5,212.00
Express Distribution	Supplies	268.10
Floor Maintenance	Supplies	1,902.81
Gale/Cengage Learning	Books	126.83
Gall's Inc.	Supplies	396.65
Garratt Callahan Co.	Supplies	1,570.50
Gerhold Concrete Co.	Supplies	424.00
L. P. Gill Inc.	Tipping Fee	9,101.82
Gill Hauling	Hauling Fee	3,588.25
Graybeal's Food	Supplies	116.96
Hawkins Inc.	Supplies	1,232.90
Ingram Library Service	Books	853.57
Jackson Servcies	Uniform Service	892.52
John A Stahl Library	Cash Adv	100.30
Kaup Seed & Fertilizer	Supplies	250.00

Leisure Lawn Care	Service	3,821.34
Leslie's Poolmart	Supplies	2,104.95
Logemann Auto	Supplies	29.99
Mahaska	Supplies	533.60
Matheson Tri-Gas	Supplies	238.96
MicroMarketing LLC	Books	1,057.31
Midwest Labs	Service	106.35
Midwest Tape	Supplies	215.25
Municipal Supply	Supplies	244.69
NE Public Health Environmental Lab	Service	675.00
Nebraska Vet Services	Service	225.00
Neofunds	Postage	1,200.00
OfficeNet	Supplies	2,032.94
One Call Concepts	Service	98.00
Overdrive Inc.	Books	99.96
Presto X	Service	294.00
Quality Printing & Supplies	Supplies	624.02
S & W Welding Inc.	Supplies	247.60
St. Joseph's Hillside Villa	Meal Service	2,465.00
Scantron	Supplies	266.00
Schinstock Painting	Service	1,216.15
Schmader Electric	Supplies	258.48
Skywave Wireless	Service	273.10
Smidt's Sanitation	Service	177.00
Special Roads Fund	Mechanic Chgs	367.37
USA Blue Book	Supplies	105.86
Verizon Business	Service	85.78
Verizon Wireless	Service	259.79
Vrbicky Computer Service	Service	377.50
West Point Implement	Supplies	19.77
West Point Library Foundation	Cash Adv	1,936.90
WPLW	Service	35,460.55
WPLW Operating Fund	Cash Adv	3,534.71
West Point News	Publication Costs	383.96
West Point Rescue	Training/Ambl Charges	1,797.28
West Point True Value	Supplies	1,014.41
Woerner's Garbage Service	Service	267.00
Cover One	Binding Machine	1,093.40
Dave's Drcleaning	Service	22.00
Dell Marketing	Service	310.05
E.I.S. Mfg.	Service	250.00
Electronic Contracting Co.	Service	210.00
Elite Computers	Serv/Supplies	126.68
Engelmeyer Repair	Supplies	64.85

GPM	Supplies	275.00
Graham Tire	Supplies	270.00
Great Plains Nursery	Trees	189.90
GSB/Inspro	Ins Premium (Fire/Rescue)	2,147.26
J. P. Cooke Co.	Supplies	72.10
JEO Consulting Group	Prof Services	33,465.00
Chris Kreikemeier	Training/Travel	100.64
Mary Jo Mack	Travel Expense	94.60
Midstates Granite Tile & Terra	Supplies	1,675.00
Miracle Recreation	Supplies	250.00
MS Construction	Service	18,217.00
NE Law Enforcement Training	Training	52.00
Norfolk Daily News	Ad	49.00
North American Truck & Trailer	Service	123.55
Northeast Community College	Training	1,220.00
OCLC, Inc.	Service	44.85
Plasticards Inc.	Supplies	362.00
Stan Houston Equipment Co.	Supplies	2,660.40
Varsity Scoreboards	Scoreboard	8,589.43
Zuercher Technologies	Records Software	27,007.00

The Mayor opened a public hearing on the LB 840 Economic Development program. Brian Reimers of the Economic Development Citizen Advisory Review Committee, appeared before the Council and reported that to date 12 projects have been funded totaling \$1,471,438.80. Within the last six months, two businesses have received funding, being the West Point Nail Salon and Gifts of Faith. He further stated that all loan payments were current. There were no public comments and the Mayor closed the hearing.

The Mayor then opened a public hearing on the application of Hy-Vee Inc., dba Hy-Vee Dollar Fresh for a Class C liquor license. All parties were given an opportunity to be heard. No one appeared to speak in opposition of the liquor license application and no correspondence had been filed. The Mayor then closed the hearing. Moved by Smith, seconded by Penrose, to approve the application of Hy-Vee Inc., dba Hy-Vee Dollar Fresh for a Class C liquor license. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried.

The City advertised for bids for the loading, hauling, transport, and land application of 300,000 to 1,000,000 gallons of sewage sludge from the City's Wastewater Treatment Plant and the following bids were received:

Pat Nebuda, West Point, NE	\$0.06 per gallon
Maas Hay Farm, Bancroft, NE	\$0.034 per gallon

The City Administrator informed the Council that the contractor must be able to comply with the EPA Title 40, Part 503 (40 CFR 503) regulations regarding the disposal of the sludge. Pat Nebuda would be working with agronomists at Nutrient Advisors of West Point, Nebraska, which the City has worked with in the past and who are familiar with the regulations. Maas Hay Farms would be working with Helena Chemical Company of Oakland, Nebraska and when contacted by the City Administrator, their agronomist stated that they were not familiar with the 503 regulations. After consideration of both bidders, it was moved by Penrose and seconded by Stokely to proceed with the bid from Pat Nebuda. Voting Yea: Stokely, Penrose, Swenson, and Smith. Nay: Hugo. Absent: Buse. Motion carried. Smith then introduced a resolution to accept the bid of Pat Nebuda of West Point, Nebraska, for the loading, hauling, transport, and land application of sewage sludge from the City of West Point Wastewater Treatment Plant at the rate of \$0.06 per gallons and that the Mayor be authorized to sign said contract. Stokely seconded the motion. Voting Yea: Stokely, Penrose, Swenson, and Smith. Nay: Hugo. Absent: Buse. Motion carried and said resolution adopted.

The City Administrator reported that the engineer from DHHS along with John Zwingman of ACES did a walk through of the water treatment plant to become familiar with the current facility and its operation and the proposed plan to remove and replace the existing filters and update the equipment. He also informed the Council that ACES has received the shop drawings from LayneOx and is proceeding with the plans and specifications. Along with the improvements at the plant, main replacement and system looping will need to be addressed. The project costs will be approximately \$2,750,000 to \$3,000,000. The State Revolving Loan program will give the City a

20% grant on its loan and the City currently has a debt of \$610,000 for previous projects. Thereby bringing the approximate total to \$3,110,000. The City Administrator suggested to do a rate review to see what rate structure is needed for such a debt and to utilize NMPP Energy for this service. Following discussion, it was moved by Hugo, seconded by Swenson, to proceed with a water rate evaluation. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried.

The Council then considered the request from the West Point Optimists for a reduced rate for use of one-fourth of the Nielsen Community Center for the Clothing Community-Share Project on November 13th and 14th, 2019. This is the same request as the last several years. Moved by Swenson, seconded by Penrose, to reduce the rate for the use of the Nielsen Community Center by the West Point Optimists from \$200 per day to \$100 per day. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried.

Brian Reimers of the LB 840 Citizens Advisory Review Committee appeared before the Council regarding an application from Knobbe Restaurant, Inc. (Robert Knobbe). Mr. Knobbe has acquired the property referred to as Bud's Tap & Grill, 135 S. Main Street and wishes to renovate it for a new restaurant. This would be a loan/grant in the total amount of \$100,000 with a \$50,000 loan for 8 years with no interest and a \$50,000 grant prorated with the term of the loan. The LB 840 Citizens Advisory Review Committee had reviewed the application and is recommending that it be approved. Moved by Swenson and seconded by Smith to approve the application of Knobbe Restaurant, Inc. (Robert Knobbe) for loan/grant from the LB 840 Economic Development Funds as outlined above. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried.

The City Administrator was seeking authority to go out for bids for a new skid loader to be used by both the Street Department and the Nielsen Center. Following discussion, Hugo introduced a resolution that the City proceed with going out for bids for a new skid loader and that the City Clerk be authorized to advertise for bids in the West Point News, which bids will be

opened at 1:00 P.M. on November 1, 2019 and then considered by the City Council on November 5, 2019 at 5:30 P.M. at the Municipal Building. Swenson seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried and said resolution adopted.

Dave Knobbe appeared before the Council concerning the agenda item he requested to be considered being building permits with regard to the requirements of the city and requirements of the builder/applicant. Mr. Knobbe stated that according to the regulations, subdivisions are to have the approval of the city engineer, specifically to drainage. He informed the Council of the erosion occurring in the drainage way behind his residence and is looking for assistance in this matter. He suggested running a storm sewer from the southwest corner of the school property down to Grove and Beemer Streets (about two blocks). The City Administrator stated that this matter had been before the Council before and Advanced Consulting Engineering Services had previously presented some options on the drainage issue, which included creating a drainage district to assess the property owners. It was decided to have Advanced Consulting Engineering Services look further into the matter and revisit this issue at the December meeting.

Smith introduced the following resolution and moved its adoption:

Whereas, State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2) requires an annual certification of program compliance form to the Nebraska Board of Public Roads Classifications and Standards and requires that the same shall be signed by the Mayor.

Be it resolved that the Mayor of the City of West Point is hereby authorized to sign the Municipal Annual Certification of Program Compliance Form.

Hugo seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried and said resolution adopted.

Moved by Smith and seconded by Stokely to appoint Tom Goulette as the City's representative on the Cuming County Economic Development Board. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried.

Moved by Stokely, seconded by Smith, to approve the application for a Special Designated

Liquor Permit for Lincoln Street Market for tasting on November 7, 2019. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried.

Moved by Swenson, seconded by Smith, to approve the claim of Hugo Plumbing & Heating for services and supplies in the amount of \$1,187.97. Voting Yea: Stokely, Penrose, Swenson, and Smith. Nay: None. Abstaining: Hugo. Absent: Buse. Motion carried.

Moved by Councilmember Hugo, seconded by Councilmember Smith, to approve the claim of Tom Swenson Advertising for supplies in the amount of \$875.31. Voting Yea: Stokely, Penrose, Hugo, and Smith. Nay: None. Abstaining: Swenson. Absent: Buse. Motion carried.

Stokely introduced a resolution to approve the following payments to A & R Construction Co. for the West Point Trails and Pathways Project: Payment No. 2 of Phase I in the amount of \$351,698.45 and Payment No. 3 of Phase III in the amount of \$54,597.60 and authorize payment in the total amount of \$406,296.05. Penrose seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried and said resolution adopted.

Moved by Swenson, seconded by Stokely, to adjourn at 8:10 P.M. Voting Yea: Stokely, Penrose, Swenson, Hugo, and Smith. Nay: None. Absent: Buse. Motion carried.

Mary Kempf, MMC
City Clerk

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