

## MINUTES OF MEETING

A meeting of the Mayor and City Council of the City of West Point, Nebraska was convened in open and public session at 5:30 o'clock P.M. on May 4, 2021 at the Nielsen Community Center, 200 Anna Stalp Ave, West Point, Nebraska.

Present were: Mayor Schlecht; Councilmembers: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Absent: None.

The Mayor called the meeting to order and stated that in accordance with State Statute Section 84-1412 the Open Meetings Act is posted on the south wall of the room for public information. The Pledge of Allegiance was then recited.

Moved by Hugo, seconded by Smith, to approve the following consent agenda:

1. City appointed volunteer boards and commissions –
  - (a) Planning Commission: reappointment of Erv Renner, JoAnn Lewis, and Mark Schlickbernd (3 year terms).
  - (b) Revolving Loan Application Review Board: reappointment of Rick Wimer, Mark Svec, Rusty Smith, Tom Swenson, and Tom Goulette (1 year terms).
  - (c) Nielsen Community Center Advisory Board: reappointment of Jean Guenther (4 year term).
2. Fire & rescue departments – accept memberships and resignations - none.
3. Approval of minutes of previous meeting.
4. Treasurer's report.
5. Claims.

Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

CLAIMS		
Payroll		156,543.17
Sparklight	Service	196.50
Western Area Power Administration	Service	8,384.24
Hugo Plumbing & Heating	Service	977.81
Rutjens Construction	Wtr Treatment Plant	284,367.88
City of West Point Payroll Tax Fund	Employer FICA	6,018.24
Ascenus	Retirement Contributions	3,872.23
Central Valley Ag	Service	787.85
PetroMart	Service	97.64
Sapp Bros.	Service	841.81
Wagner Tire	Service	2,105.30
Layne Christensen Company	Wtr Treatment Plant	29,192.50
Cuming County Public Power	Power	87.68
Constellation	Service	20,125.82

MEAN	Power	305,015.90
NE Dept of Revenue	Sales Tax	33,157.75
City of West Point Payroll Tax Fund	Employer FICA	6,119.56
Ascensus	Retirement Contributions	3,780.86
BCBS	Health Ins.	62,158.63
Black Hills Energy	Service	75.15
Mutual of Omaha	Life Ins.	1,548.33
Cuming County Economic Develop.	Grant/Workforce Housing	75,000.00
F&M – Daniel P. Bracht Trust Acct	Closing Costs-Ag Society	683.00
Cuming County Ag Society	Levee Easement	50,000.00
Auto Value	Supplies	868.24
Barco Municipal Products	Supplies	421.65
Black Hills Energy	Service	682.46
Bomgaars	Supplies	567.59
Border States Industries	Supplies	6,508.40
Bound Tree Medical	Supplies	93.28
Cardmember Service	Service	2,546.60
Century Link	Service	1,033.21
CobraHelp	Service	84.00
Constellation	Service	1,226.94
Creative Xpressions	Supplies	61.00
CCPPD	Wheeling Service	5,509.07
Dugan Business Forms	Supplies	1,447.88
Engelmeyer Repair LLC	Mower	11,089.20
Ernesti Tree Service	Service	810.00
Gale/Cengage Learning	Books	73.51
Gall's Inc.	Supplies	133.67
Garratt Callahan Co.	Supplies	1,633.50
L.P. Gill Inc.	Tipping Fee	11,313.90
Gill Hauling	Hauling Fee	4,460.31
Graybeal's Food	Supplies	118.97
Hawkins Inc	Supplies	2,232.74
Heiman Fire Equipment	Supplies	423.15
The Home Depot Pro	Supplies	646.30
Ingram Library Services	Books	1,265.09
Jackson Services Inc.	Service	1,211.77
Kaup Seed & Fertilizer	Supplies	206.50
Logemann Auto Parts & Machine	Supplies	260.97
Mahaska	Supplies	413.63
Matheson Tri-Gas Inc.	Supplies	97.06
MicroMarketing Inc.	Audio Books	746.38
Midwest Laboratories	Service	99.35
Midwest Tape	Supplies	27.98
Morrow Davis & Toelle PC	Audit Service	20,350.00
Municipal Supply Inc.	Supplies	2,122.11
NE Public Health Environmental Lab	Service	310.00
NE Municipal Power Pool	Service/Dues	2,445.56
NE Vet Services	Service	200.00
Northeast NE Economic Dev	Membership Fees	4,373.20
OCLC Inc	Service	44.85
OfficeNet	Supplies/Service	381.53
One Call Concepts Inc.	Service	114.46
Overdrive Inc.	Books	87.50
Overhead Door Co. of Norfolk	Supplies	265.00

Quadient Finance USA	Postage/Supplies	739.73
Quality Printing & Supplies	Supplies	384.06
Quick Med Claims	Service	235.18
St. Joseph's Hillside Villa	Meal Service	3,055.00
Seals and Service Inc.	Supplies	90.00
Skywave Wireless Inc.	Service	3,779.05
Special Roads Fund	Mechanic Charges	463.25
Stalp Gravel	Supplies	876.59
USA Blue Book	Supplies	6,184.29
Verizon Business	Phone Service	80.88
Verizon Wireless	Mobile Broadband	120.03
Verizon Wireless	Cell Phone Service	323.13
Welch Law Firm PC	Prof. Service	2,240.00
West Point Implement	Supplies	154.48
West Point Light & Water	Service	30,253.99
West Point Light & Water	Service	1,706.50
West Point News	Publication Costs	718.92
West Point Rescue	Ambl. Charges/Training	1,100.00
Woerner's Garbage Service	Service	267.00
John Adams	Uniform	171.20
Jamileth Alvarado	Interpreter	50.00
Consolidated Management	Service	17.48
Cummins Sales & Service	Service	488.10
Don's Pioneer Uniforms	Supplies	572.97
Faronics	Subscription 3yr	610.31
Frahm Tree Service	Service	300.00
Great Plains Nursery	Trees	2,752.00
Jack's Uniforms & Equipment	Supplies	1,701.89
Angela Kienbaum	Service	10.05
L & L Communications LLC	Service	200.00
Lynn Peavey Co.	Supplies	207.00
Mahoney Fire Sprinkler	Service	385.00
McKinnis Inc.	Service	214.75
Modern Marketing	Supplies	838.50
NE Rural Water Association	Training	300.00
NoSwett Fencing	Service	155.15
Peterson Body & Paint	Service	727.40
David Schroedter	Supplies	116.60
Utility Equipment Co.	Supplies	493.66
Wisnieski Construction Inc.	Service	240.00
West Point Volunteer Fire Dept.	Training/Supplies	4,847.18

The Council then considered the bids for the catered meals at the Senior Citizens Center. The only bid received was from St. Joseph's Elder Services, Inc. with the cost per meal remaining the same at \$6.50. Swenson introduced a resolution to accept the bid of St. Joseph's Elder Services, Inc. to provide catered meals for the Senior Citizens Center at a rate of \$6.50 per meal for the period from July 1, 2021 to June 30, 2022. Stokely seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried and said

resolution adopted.

The bids for the cost of furnishing all material, supplies, tools, equipment, labor, and other services necessary for the Alley Improvements 2021 Project were opened and tabulated on April 29, 2021 in accordance with the published notice and the following are the bids received:

<u>BIDDER</u>	<u>AMOUNT</u>
Platte Valley Precast Inc. Columbus, NE	\$162,527.00
Anticipated Starting Date: was blank Anticipated Completion Date: was blank	
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MCS Construction West Point, Nebraska	\$172,395.70
Anticipated Starting Date: August 1, 2021 Anticipated Completion Date: October 1, 2021	
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Woehler & Sons Wayne, Nebraska	\$209,475.00
Anticipated Starting Date: July 5, 2021 Anticipated Completion Date: October 31, 2021	
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Upon review of the bids, it was stated that the bid from Platte Valley Precast Inc. did not have any starting and completion dates and therefore is considered an incomplete bid and should not be considered. Following discussion, Smith introduced a resolution that the bid for the furnishing of labor, tools, materials and equipment required to construct improvements and such other work as may be incidental thereto in Alley Improvements 2021 being alley and storm water improvements in Block 35, Original Plat in the City of West Point, Nebraska, as submitted by the following contractor is the lowest and best bid received:

<u>Name</u>	<u>Amount</u>
MCS Construction West Point, NE	\$172,395.70

And that the same is hereby accepted and the Mayor and City Clerk are authorized to execute such contract documents as may be necessary to complete the award of the contract and to order the commencement of the work. Swenson seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Buse, and Smith. Nay: None. Abstain: Hugo. Motion carried and said resolution adopted.

Fire Chief, Tom Stratman, appeared before the Council and gave the annual report from the West Point Volunteer Fire Department. He stated that the Fire Department currently has 42 members and responded to 80 calls since May 1, 2020 and had 1500 service hours. Of those calls: 31 were car accidents, 3 structure fires together with grass fires and fire alarm systems.

Roger Paus and Tim Miller of the Road Gems, appeared before the Council concerning the car show which has been known as the “Last Fling til Spring” car show. This year there will be changes to streamline the show and move it off Main Street. The car show will be named the “West Point Car Show” to be held on Sunday, September 19, 2021 with the new location being around the Nielsen Center and Neligh Park. Their request was as follows:

1. That the Road Gems have control of the Nielsen Center and surrounding streets and parking lots, including Anna Stalp Avenue, 2 blocks of north Mill Street and the paved roads on the eastern portion of Neligh Park.
2. The closing of Anna Stalp Avenue from Main Street to Neligh Park, Mill Street from Bridge Street to Washington Street, Decatur Street from the alley to Mill Street and the park roads from the swimming pool to Washington Street.
3. That Road Gems have control of the vending and sales within these event areas.
4. That the City provide portable toilets for the event (up to \$1,000.00)
5. That the City provide financial assistance to promote the car show in the amount of \$2,500.00.

It was moved Stokely and seconded by Smith to approve the request of the Road Gems for the West Point Car Show on September 19, 2021. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

The City Administrator reported that the third filter is up and running and approved for operation by the Nebraska Department of Environment and Energy. Work is still being done on some of the operational logistics with HOA and Layne Christiansen. Also, work on rehabilitating the chlorine feed system is being done so it can be integrated with the new installation for additional feed during higher demands. The City is also working with Sargent Irrigation on rehabilitating the wells. Rutjens Construction continues with the water main work. The City Administrator also stated he did not see a need to flush the system at this time but to do so in the fall.

The Council then considered a request from Justin Stratman for parking on the public right-of-way at his property at 1246 Prinz Street by constructing a circular drive and parking area. Moved by Penrose, seconded by Stokely, to approve this request. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

The Council then considered a request from Marcella Perez and Jesus Urquidiez for parking stalls on the public right-of-way at their property at 624 W. Sherman Street. Moved by Smith, seconded by Buse, to approve this request. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

The Council considered a request from Franciscan Healthcare which is in the process of remodeling the Emergency Area on the north side of the hospital and are requesting to construct designated parking stalls that will encroach on the City right-of-way. Moved by Penrose, seconded by Smith, to approve this request. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

The Mayor requested that the June Council meeting be rescheduled from Tuesday, June 1<sup>st</sup> to Thursday, June 3<sup>rd</sup> with the time remaining at 5:30 PM. The Council had no objection to this change.

Moved by Swenson, seconded by Stokely, to approve the following applications for Special Designated Liquor Permits under the Nebraska Liquor Control Act:

- (a) Guardian Angels Central Catholic for the JayFest Fundraiser on June 4, 2021 at the Nielsen Center.
- (b) Petro Mart for the GACC Alumni Banquet on June 5, 2021 at the Nielsen Center.

Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Moved by Buse, seconded by Smith, to approve the claim of Hugo Plumbing & Heating for services and supplies in the amount of \$1,323.48. Voting Yea: Stokely, Penrose, Swenson, Buse, and Smith. Nay: None. Abstaining: Hugo. Motion carried.

Swenson introduced a resolution to approve Payment No. 2 to Rutjens Construction for the West Point Water Main Improvement Project in the amount of \$66,076.92. Hugo seconded the motion. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried and said resolution adopted.

Councilmember Penrose is on the Committee for a new pool facility and he announced that a meeting will be held on May 27<sup>th</sup> at 7:00 PM at the Nielsen Center for public comment on the design of the facility. After the meeting, a website will be created by Aquatic Design Consultants, Inc. also for public comment.

Moved by Swenson, seconded by Smith, to adjourn at 6:35 P.M. Voting Yea: Stokely, Penrose, Swenson, Buse, Hugo, and Smith. Nay: None. Motion carried.

Mary Kempf, MMC  
City Clerk